No.

**請 求 書**

　　　　　　　　　　　　　　　　様

お世話になっております。下記のとおり、ご請求申し上げます。

年　　　月　　　日

|  |  |
| --- | --- |
| **合計金額** | **円　（税込）** |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **No**. | **月** | **日** | **品　名** | **単　価** | **数　量** | **金　額** |
| 1 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 【支払方法】 | **小計** |  |  |  |  |  |  |  |  |
| **税額（　　％）** |  |  |  |  |  |  |  |  |
| **合計** |  |  |  |  |  |  |  |  |

|  |
| --- |
| 【備　　考】 |